



Notice of meeting of a Public Meeting

Audit & Governance Committee

To:	Councillors Potter (Chair), Brooks (Vice-Chair), Ayre, Barnes, Burton, Watson and Wiseman
Date:	Tuesday, 9 July 2013
Time:	5.00 pm
Venue:	The Frank Green Room - 2nd Floor, West Offices

AGENDA

1. **Declarations of Interest**

At this point, Members are asked to declare:

- Any personal interests not included on the Register of Interests
- Any prejudicial interests or
- Any disclosable pecuniary interests

which they may have in respect of business on this agenda.

2. **Minutes** (Pages 3 - 8)

To approve and sign the minutes of the meeting of the Audit and Governance Committee held on 17 April 2013.

3. **Public Participation**

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Committee's remit can do so. The deadline for registering is **5:00 pm on Monday 8 July 2013**.

4. Audit and Governance Committee Forward Plan to April 2014
(Pages 9 - 16)

This paper presents the future plan of reports expected to be presented to the committee during the forthcoming year to April 2014.

5. Review of the Effectiveness of Internal Audit (Pages 17 - 36)

This report advises Members of the process and the outcomes of the 2012/13 review of the effectiveness of the Council's internal audit arrangements.

6. Annual Report of the Head of Internal Audit (Pages 37 - 58)

This report summarises the outcome of audit and fraud work undertaken in 2012/13 and provides an opinion on the overall adequacy and effectiveness of the Council's internal control arrangements.

7. Draft Annual Governance Statement (Pages 59 - 72)

The purpose of this report is to present the draft Annual Governance Statement 2012/13 for approval.

8. Review of the Terms of Reference of the Audit and Governance Committee (Pages 73 - 84)

Members are asked to consider proposed changes to the terms of reference of the Audit and Governance Committee.

9. Review of the Council's Scrutiny Arrangements (Pages 85 - 90)

This report provides information about the Council's scrutiny arrangements.

10. Audit Progress Report 2013-14 (Pages 91 - 102)

This paper from Mazars (the Council's external auditors) reports on progress in delivering their responsibilities as auditors.

11. Appointment of Independent Member to the Audit and Governance Committee

The Chair will provide a verbal report on the appointment of an Independent Member to the Audit and Governance Committee.

The Committee is asked to make a recommendation to Council on the appointment.

12. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.